

OWNER/ARCHITECT AGREEMENT
FULL SERVICE GUIDE
COMMUNITY FACILITIES

AIA Document **B141-1997 Standard Form of Agreement Between Owner and Architect**, with **RD Guide 27 Attachment 1, Attachment to AIA Document B141-1997**, must be used in connection with CF architectural projects funded by the USDA/Rural Development. AIA forms are to be provided by the Project Architect.

Notes To The Architect. The Agreement shall contain the following provisions:

1. **Article 1.5.1:** Include the following.

“Basic Compensation shall be a FIXED FEE of _____Dollars (\$ _____) being approximately _____ % of the estimated construction cost.”

2. **Articles 1.4.2 & 2.9.1:** Include the following.

“This Agreement is modified and supplemented by RD Instruction 1942-A, Guide 27 Attachment 1.”

3. **Article 1.5.9:** The Agreement should be for 24 months or more, depending upon the scope of the Project.

4. **Article 2.8.1:** Modify as follows.

- .1 Shop Drawings, Product Data, etc. will be reviewed as needed for acceptance.
 - .2 Visits to the site by the Project Architect during construction will be weekly.

5. Attach **RD Guide 27 Attachment 1, Attachment to AIA Document B141-1997** to the Owner/Architect Agreement AIA Document B141-1997. **Do not otherwise modify the body of the Agreement.**

Note: A minimum of four (4) fully executed copies of the Agreement (one of which is an **original** as required by copyright law) must be submitted to the USDA/RD Area Office for concurrence. All four (4) copies should have **original** signatures.

Note: Where appropriate, a copy of the resolution authorizing the individual to act on behalf of the firm or entity should be attached.

Note: This instruction sheet shall **not** become part of the Agreement.